

MANGALORE ACADEMY OF PROFESSIONAL STUDIES (Maps), Mangalore

INTERNAL QUALITY ASSURANCE CELL

Minutes of the meeting held on 01.12.2018

Members Present:

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|---------------------------|---------------------------------|
| 1. Sri. Dinesh Kumar Alva | : Management |
| 2. Mrs. Shruthi Shetty | : Principal |
| 3. Mrs. Shana Mariyam.B | : Co-ordinator |
| 4. Dr. P.L Dharma | : External Expert |
| 5. Mrs. Mala Mahesh | : Faculty of Speech and Hearing |
| 6. Mrs. Gayathri | : Faculty of Commerce |
| 7. Mrs. Deepa Shetty | : Administration Dept, |
| 8. Ms. Megha Dinesh | : Student Representative |

AGENDA:

1. Opening remarks by Chairman
2. NAAC Accreditation
3. Review on Peer Team Report
4. Discussion on how to do the follow up
5. Vote of thanks by the co-ordinator

PROCEEDINGS:

1. Opening remarks by the Chairman :
Opening remark was given by Chairman Sri Dinesh Kumar Alva. He welcomed the gathering by giving a key note about the successful completion of NAAC 1st Cycle. He also made a note on the hard work done by the faculties and also added a point of continuing the team spirit for the development of the institution.
2. NAAC Accreditation:
Principal revealed the NAAC accreditation result and also congratulated each one of the faculties.
3. Review on Peer Team Report:
Mrs. Shana Mariyam. B, IQAC Co-ordinator read out the complete Peer Team Report, and reviewed the scoring obtained for each criteria of assessment.
4. Discussion on how to do the follow up:
Co-ordinator requested all the staff members to maintain the documentation throughout, to which all agreed.
5. Other matters:

Departmental Heads were instructed to take Initiative for various departmental , inter class and inter college activities, competitions and programmes.

- Proposals to conduct
 - * inter class poster making competition ,street play competition and Article writing competition on behalf of "World Disability Day" to which the other members agreed.
 - * Guest lecture by Dr. Joseph
- Department of commerce came up with proposal of organizing inter collegiate Commerce fest in the name "Navigate 2019" in the month of February, for which the management asked to submit the plan of action.
- Steps should be implemented to promote research activities, field visits, paper presentations and publications.
- Suggested to organize a talk on Career Guidance and placement cell by ACCA Course Coordinator.

6. Vote of thanks:

IQAC Co-ordinator rendered the vote of thanks to the members for the support and team work done by them during the assessment period. She also thanked the members for their presence and valuable suggestions.


IQAC Co-ordinator